



**Government of Odisha
Office of Special Relief Commissioner**

Tender Call Notice No. 2728 /R&DM(DM) Date: 11.06.2026

RDM-RLF-ACCT-0011-2026


Sealed tenders are invited from established and accredited manufacturers/authorized dealers for supply of 20 mm Rain Measuring Glass. The intending established and accredited manufacturers/ authorized dealers may submit tender along with other supporting documents to the office of the Special Relief Commissioner, Rajiv Bhawan, Bhubaneswar by **24.06.2026 (5.00 PM)** through general post/registered post/speed post/ Courier Services or deposit in hand in the office of Special Relief Commissioner. The prescribed tender document is available in the official website of the Government of Odisha www.odisha.gov.in. (link:-<http://odisha.gov.in/tender>) & info@inspavo.com/ Special Relief Commissioner (srcodisha.nic.in). The tender document may also be obtained by depositing Rs.1000/- (Rupees one thousand) only between 11.00 AM to 5.00 PM on working days from the office of the Special Relief Commissioner, Rajiv Bhawan, Bhubaneswar from **18.06.2026**.

The authority reserves the right to reject all or any of the tender without assigning any reason thereof.


Additional Special Relief Commissioner

Memo No. 2729 /R&DM(DM) Dt. 11.06.2026

Copy both in hard & soft forwarded to Director, Information & Public Relation Department for kind information and necessary action. It is requested to publish the above Tender notice in two Odia daily news papers and two English national Daily on **16.06.2026** and send copy of the publications to the undersigned for reference.


Additional Special Relief Commissioner

Memo No. 2730 /R&DM(DM) Dt. 11.06.2026

Copy along with the copy of tender document (softcopy) forwarded to Officer in charge State Web Portal for publication of the tender document in the State Web Portal/ M/S Inspavo Consultancy Services Pvt. Ltd. Bhubaneswar for publication of the same in the web site of Special Relief Commissioner Office.


Additional Special Relief Commissioner

Tender Call Notice No. 2728 /R&DM(DM) Dt. 11.06.2026

Sealed tender are invited from established and accredited manufacturers/ authorized dealers for supply of the under mentioned item of the following specifications and quantities.

SL No.	Item	Quantity	Cost of tender document (in Rs.)	EMD to be deposited
1	2	3	4	5
1	20 mm Rain Measuring Glass	500	1000/-	20,000/-

1. Non transferable tender documents for supply of item stated above will be available in the office of the Special Relief Commissioner, Ground Floor, Rajiv Bhawan, Bhubaneswar- 751001 on payment of tender document cost, specified in column 4. The tender document cost, which is non-refundable, is payable in shape of crossed Demand Draft of any Nationalized Bank or State Bank of India or any of its Associate Banks having branch at Bhubaneswar drawn in favour of Special Relief Commissioner, Odisha. Tender document downloaded from the website www.odisha.gov.in can also be used provided it is accompanied with a crossed Demand Draft towards cost of the tender document.
2. Bids submitted other than the manner prescribed in the tender document shall be rejected.
3. The Tender Calling Authority has right to accept or reject the tender(s) without assigning any reason thereof. The bidder should drop the sealed tender packet in the "Tender Box" available in the office of the undersigned by the stipulated date and time at his own risk and responsibilities.
4. Schedule of receipt and processing of tender.

Sale of tender document.

18.06.2026 to 24.06.2026, 5.00 P.M.

Last date for receipt of tender document

24.06.2026, 5.00 P.M.

Date for opening of tenders/Technical Bids

25.06.2026, 11.00 A.M.

Date of evaluation of samples by Technical Committee onwards **25.06.2026, 11.00 A.M.** onwards.

5. The Tenderers are required to deposit Earnest Money Deposit (EMD) in shape of Crossed Demand Draft of any Nationalized Bank having branch at Bhubaneswar drawn in favour of Special Relief Commissioner, Odisha.
6. The items conforming to required specifications are to be delivered at State Warehouse Go-down, Bhubaneswar.
7. The tenders should be submitted after due compliance with guidelines given in the tender documents under Schedule (A) Conditions of Contract, Schedule(B) Technical specifications, Schedule (C) - Delivery Destination, Schedule (D) - Bid Form & Schedule (E) Price Schedule. Tenders submitted in incomplete form shall be rejected out rightly.

8. The filled-in sealed tenders containing Technical Bid and Price Bid in double cover system as per instructions given in tender documents shall be submitted in the office of the Special Relief Commissioner, Ground Floor, Rajiv Bhawan, Bhubaneswar-751001 by Registered Post/Speed Post or hand delivery. Tenders received after due date and time shall not be entertained.
9. The bidders are required to depute their representatives to remain present during opening of Tender/ Technical Bid and evaluation of samples by the Technical Committee as per dates mentioned above. If there is any change in the schedule for opening of tenders/Technical Bids or meeting of the Technical Committee for evaluation of samples, the same will be intimated to the bidders.
10. The tenders received after the stipulated date shall not be taken in to consideration and shall be summarily rejected.
11. The tender calling authority has the right to cancel or alter quantity of the above item without assigning any reason thereof

12. Address of the Tender Calling Authority

Special Relief Commissioner

Ground floor, Rajiv Bhawan, Bhubaneswar-751001

E-mail:- srcodishagov@gmail.com

Signature of the Bidder

with seal



Additional Special Relief Commissioner
Additional Special Relief Commissioner
Revenue & Disaster Management Deptt.

Schedule (A) - Conditions of Contract

The Tender papers include instructions issued in the Tender notice along with the Schedule (A) -Conditions of Contract, Schedule (B) - Technical Specifications, Schedule (C) - Delivery Destination, Schedule (D) - Bid Form, Schedule (E) - Price Schedule.

1. The Tenderers shall submit the following documents and information with the tender. Lack of complete and adequate information under any of the parameter may render the bid disqualified.
 - a. For Technical Bid: Lack of any of following prescribed documents or the documents mentioned in the Technical Specifications, the bids will be liable for technical disqualification.
 - i. Copy of Tender Notice.
 - ii. Acceptance of Schedule (A) & Schedule (B).
 - iii. Attested copies of GST registration Certificate.
 - iv. Proof for filing return on GST (last month/last quarter)
 - v. Income Tax Clearance Certificate (ITCC) shall be submitted for the financial year 2024-25.(Self attested)
 - vi. Earnest Money Deposit.
 - vii. Cost of tender document (in shape of Bank Draft) if downloaded from Website and used.
 - viii. The valid authorization certificate from the manufacturers in case of dealers.
 - ix. All relevant documents in support of the Specifications mentioned in the Bids like test certificates, material specifications etc.
 - b. For Price Bid:
 - i. Acceptance of Schedule-(C)-delivery destination.
 - ii. Filled up Schedule-(D)- Bid Form.
 - iii. Filled up Schedule (E)- Price Schedule
2. The quoted rates shall be F.O.R destination mentioned in the Schedule (C) - Delivery Destination, inclusive of all taxes, duties, levies, charges, transportation cost, transit insurance cost and cost of certification by concerned India Meteorological Department. Prices should be quoted both in figures and in words. Prices written in words shall be accepted in case of any discrepancy. Rates with conditionality or provision of escalation will be rejected.
3. Validity period of the Tender shall be 120 (one hundred twenty) days from the date of opening of the price bid.
4. The Earnest money deposit (EMD) of Rs 20,000/- as specified in the Tender Call Notice is to be submitted with the Technical Bid pledged in favour of Special Relief Commissioner, Odisha, Bhubaneswar for a period of 60 (sixty) days

beyond the period of validity of the tender, counted from date of opening of the price bid.

5. The items are to be delivered in good condition to the authorized representatives of Special Relief Commissioner, Odisha at Bhubaneswar mentioned in the Schedule (C) for delivery destination. Special Relief Commissioner, Odisha reserves the right to change the quantities/destinations.
6. All items should be new and unused. The items shall be confirmed to Specification as per Schedule- B.
7. The tenderer at his own cost shall arrange inspection of items by concerned India Meteorological Department for certification before despatch.
8. If the item fails to satisfy requirement of standards, the item shall not be accepted and the tenderer at his own cost shall remove it from point of delivery
9. Items are to be delivered within 15 days of the issue of purchase order.
10. If the tenderer fails to supply the item within prescribed time period it shall be treated as breach of contract. The EMD may be forfeited and the supply order may be cancelled for which the Tenderer shall remain fully responsible without any liability of Special Relief Commissioner, Odisha.
11. If items are not supplied in time, Special Relief Commissioner, Odisha may consider receiving the items by imposing liquidated damage of 1% (zero point five zero) percent of cost per week of delay subject to maximum penalty of 5% of the value of each item inclusive of all taxes, duties, levies and charges.
12. Tenders are to be submitted in double cover system. The 1st sealed envelope shall contain the Technical Bid and the 2nd sealed envelope shall contain the Price Bid. Both the 1st and 2nd sealed envelopes are then to be put inside a 3rd envelope and sealed. On the 1st sealed cover it shall be written "Technical Bid". On the 2nd sealed cover it shall be written "Price Bid" for Tender for 20mm Rain Measuring Glass. On the 3rd cover (containing the 1st and 2nd envelop) it shall be written "Tender for 20mm Rain Measuring Glass". From and To address shall be written in each envelopes.
13. Submission of sealed tenders shall be by Regd. Post, Speed Post or Hand delivery. Special Relief Commissioner shall not be responsible for postal delays or missing of the documents during transit. Tenders reaching after due date shall not be considered by Special Relief Commissioner, Odisha.
14. Successful Bidder(s) shall pay the Performance Security Deposit at the rate of 5% of the Contract value within 10 (ten) days from the date of issue of offer letter, otherwise the earnest money deposited will be forfeited straight away without any notice. The Security deposited will not attract any interest. Security amount will be released by this office only after six months from the date of completion of supply of ordered quantity goods/ materials to the office of Special Relief Commissioner.
15. In case the terms and conditions of the Tender are not fulfilled by the bidder to supply the allotted quantity (ies), Special Relief Commissioner can forfeit Security Deposit.
16. In case of any dispute between the tenderer and Special Relief Commissioner, Odisha regarding interpretation of tender document conditions, the decision of the Special Relief Commissioner, Odisha shall be final and binding.

17. All legal disputes are subject to Bhubaneswar Jurisdiction only.

Schedule- (B) – Technical Specification

SL. No.	Item	Qty.	Unit	Specification
1.	20 mm Rain Measuring Glass	500	Nos.	<p>The flat based 20 mm Rain Measuring Glass as per IS No.4849:1992 Colourless and transparent glass, as free as possible from stories, air bubbles and other visible defects. They shall be well annealed and of uniform thickness of 2 mm, cylindrical flat bottomed containers having a uniform diameter. The open end shall be splayed and provided with lip, the edges being well rounded off. The gradation marks shall be horizontal lines. They shall be fine, clear, permanent lines of uniform thickness lying in planes perpendicular to the axis of the rain measures. The gradation shall be marked for every 0.2mm. (Diagram Annexed)</p> <p>The materials should be inspected and certified by India Meteorological Department, Pune. The cost of certification will be borne by the firm.</p>

Signature of Tenderer

Name:

Address:

Schedule- (C) - Delivery Destination

SI No.	Item	Qty.	Unit	Delivery Destination
1.	20 mm Rain Measuring Glass	500	Nos.	Odisha State Warehousing Corporation, Go-Down at Bhubaneswar

Accepted the above mentioned conditions under Schedules of the tender for the item of supply.

Signature of Tenderer

Name:

Address:

Schedule- (D) – Bid Form

To

The Special Relief Commissioner

Ground floor, Rajiv Bhawan, Bhubaneswar-751001

Sir,

I, we have gone through the Tender Notice No..... of Special Relief Commissioner, Odisha and the schedule (A), (B), (C), (D) and (E) of Tender document.

A sum of Rs. _____ Rupees _____ only is hereby tendered in shape of _____ duly pledged an Earnest Money Deposit (EMD).

I/ We agree that Special Relief Commissioner, Odisha shall be at liberty to forfeit the EMD as per conditions of the contract in case of defaults on my/our part in fulfilling conditional obligations.

I/ We have gone through all terms and conditions stated in the Tender documents and agree to all the terms and conditions.

Date:

Place:

Signature of Tenderer

Name:

Address:

Schedule- (E) – Price Schedule

Sl. No.	Item/Description as per tender Notice	Delivery Destination as per scheduled (C)	Quantity(as per the Tender notice)	Unit (in numbers)	Price for each unit in Rs..... (mention in figures and words)				Total Price in Rs..... (mention in figures and words)
					Basic Price	GST	Other Charges if any (Mention detail)	Total Unit price	

Signature of Tenderer

Name:

Address: